

**Meon Medical Centre
PERSON SPECIFICATION – DISPENSER**

Essential Criteria	Desirable Criteria
<ul style="list-style-type: none"> • Previous experience of working in a dispensary or pharmacy (minimum of 1,000 hours total work experience is essential) • Relevant dispensing / pharmacy services qualification(s) to NVQ2 (or equivalent) level • • Evidence of IT awareness and basic computer skills • Evidence of the ability to remain calm under pressure • Evidence of excellent attention to detail • Evidence of the ability to work independently using initiative, as well as part of a team • Evidence of an understanding, acceptance and adherence to the need for strict confidentiality and discretion • Evidence of excellent communication skills • Evidence of flexibility and the ability to undertake additional hours, if required (e.g. sickness cover / annual leave cover) 	<ul style="list-style-type: none"> • Good track record of promoting excellent customer service • Previous relevant experience of primary care / GP dispensary • Knowledge of EMIS and DispensIT • Experience of conducting Dispensing Reviews of Use of Medications with the public.